

# **TOWN OF EAST WINDSOR ELDERLY COMMISSION**

## **REGULAR MEETING**

**MONDAY, FEBRUARY 23, 2015 AT 5:30 P.M.  
TOWN HALL MEETING ROOM**

### **I. Call to order:**

Chairman Badstubner called the Meeting to Order at 5:40 p.m.

### **II. Attendance:**

**Present:** Claire Badstubner (Chairman), Catherine Drouin, Nancy Polmatier-Thurston, Kristen Bouchard, Municipal Agent.

**Absent:** Elizabeth Burns, Deborah Donovan.

A quorum was established as four members were present.

### **III. Approval of Minutes – October 28, 2013:**

**MOTION:** To APPROVE the Minutes of the East Windsor Elderly Commission dated October 28, 2013.

Drouin moved/Polmatier-Thurston seconded/DISCUSSION: None

**VOTE:** In Favor: Unanimous (No one opposed/No abstentions)

### **IV. Introduction of Municipal Agent:**

Mrs. Bouchard introduced herself to the Commissioners. Mrs. Bouchard is the Municipal Agent for the Town of East Windsor; she is also the Director Social Services, managing both Human Services Department and the Senior Center.

**East Windsor Elderly Commission**  
**Regular Meeting – February 23, 2015**

Mrs. Bouchard gave the Commission a brief summary of the services she was able to provide the residents of Windsor during her previous employment. Mrs. Bouchard advised the Commission that with her dual role as Director of both the Human Services Department and the Senior Center she travels between her office in the Town Hall Annex and the Senior Center in the Broad Brook section of East Windsor. She spoke of the different ways residents presently utilize both sites.

**V. Open Discussion – 2015 Projects:**

The Commissioners reviewed the following projects/programs for consideration during the 2015 season:

**Mrs. Drouin** and Mrs. Bouchard reviewed the following programs which would be beneficial to senior and disabled residents:

- File of Life: This program which provides pertinent medical information for each senior to emergency responders. The information is contained within one file posted on refrigerator easily visible to emergency responders.
- ICE – This program is similar to the File for Life but the information is programmed into a resident's cell phone. This information would also be available to emergency responders.
- Yellow Dot Program: This program provides a yellow dot to be affixed to a resident's vehicle window. Under this service the emergency responder would then search for emergency information usually kept in the vehicle's glove compartment.

**Mrs. Polmatier-Thurston:** questioned if any information is available, either through the Town website or the departments, regarding people who would shovel walks for seniors. Discussion followed regarding the difficulty to get volunteers for such services.

**Mrs. Badstubner:**

- Process for meeting cancellation: Mrs. Badstubner noted the question came up due to the current month of cold weather and snow; such circumstances may cause the inability of members to attend meetings would affect the establishment of a quorum. It was decided Mrs. Badstubner and Mrs. Bouchard would request members to respond by noon of the meeting day as to their attendance; a notation will be

**East Windsor Elderly Commission**  
**Regular Meeting – February 23, 2015**

added to the agenda. Cancellations can then be e-mailed to other members, and posted on the Town website under the Elderly Commission Agenda section. Notices are generally posted on the doors of the meeting location as well.

- Status of new Senior Center: Mrs. Bouchard reported she is pursuing the funding of a study through the Capital Improvement Projects Committee. The study would include an engineer review and architectural design to pursue using the Town Hall Annex more fully.
- March 23, 2015 Meeting: Mrs. Badstubner reported she will be unable to attend this meeting, which will be held in the Town Hall Meeting Room at 5:30 p.m. The Vice Chair was asked to handle meeting business.

**VI. Public Input – Comments only (5 minute maximum)**

No public in attendance.

**VII. Adjournment:**

**MOTION:** To ADJOURN at 6:20 p.m.

Badstubner moved/Drouin seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

Respectfully submitted:

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Peg Hoffman, Recording Secretary, East Windsor Elderly Commission